



TRANSFER CREDIT ELIGIBILITY FORM

For College Courses Taken While in High School

Name: _____

Date: _____

Transfer Credit Policy: Courses sponsored by a college or university but taught at high schools by high school teachers in classes composed primarily of high school students will not be considered for transfer credit at Tulane, even if a college transcript is issued for these courses. College credits earned by Tulane students while enrolled in high school will be considered for transfer to Tulane only if the courses meet all requirements for transfer credit. Please review each college or university course you took while in high school to determine whether or not it meets each of the conditions listed below:

1. The course was listed in official catalog of the college or university from which you earned credit.
2. The course was composed primarily of degree-seeking college student.
3. The course was taught by faculty of that college/university on that institution's campus.
4. You earned a grade of C or above in the course.

Instructions: List those courses that meet all of the conditions enumerated above. Attach copies of course descriptions from college catalog(s), and send the documents to: Center for Academic Advising- 211 Stanley Thomas Hall-Tulane University-New Orleans, LA 70118-5698.

Request an official transcript from the College or University awarding the credits and have it sent to: Center for Academic Advising 211 Stanley Thomas Hall-Tulane University-New Orleans, LA 70118-5698.

You will also need to complete and send a **Transfer Credit Eligibility Form Supplement** to the Registrar's Office of any college or university from which you earned allowable credit. The form can be found on Tulane's Center for Academic Advising website. The Registrar of that University or College must return the completed form to the Center for Academic Advising in order for your transcripts to be evaluated.

No transfer credit can be evaluated until all of these materials have been received. Courses will be evaluated for transfer to Tulane by the Office of Undergraduate Admission.

	University/College	Course Number	Course Title	Semester Enrolled
1				
2				
3				
4				

(This document may be photocopied for additional courses)

I certify that the information given above is correct. Signature _____ Date _____

Please return the completed form to:
 Newcomb-Tulane College
 Center for Academic Advising
 211 Stanley Thomas Hall
 Tulane University New Orleans, LA 70118

Reviewed by Academic Advisor (Signature) _____ Date _____