



## Major/Minor Declaration Form

**Student Information:**

Date: \_\_\_\_\_ Expected graduation date: \_\_\_\_\_

Name: \_\_\_\_\_ Student ID #: \_\_\_\_\_

Last First MI

Student Signature: \_\_\_\_\_ Phone: \_\_\_\_\_

Tulane e-mail: \_\_\_\_\_ Student Athlete: Y / N

If Y, check for approval in "Athletic Advising Documents" in SF

**Declare your major/minor:**

Degree (s) pursued: \_\_\_\_\_

I am declaring a dual degree (pursuing 2 degrees)

**New Primary Major:** \_\_\_\_\_

**New Additional Major:** \_\_\_\_\_

Department Chair Approval \_\_\_\_\_ Date \_\_\_\_\_

Department Chair Approval \_\_\_\_\_ Date \_\_\_\_\_

Faculty Advisor's Name (please print) \_\_\_\_\_

Faculty Advisor's Name (please print) \_\_\_\_\_

Faculty Advisor's Signature (confirms meeting with student) \_\_\_\_\_

Faculty Advisor's Signature (confirms meeting with student) \_\_\_\_\_

Faculty Advisor Tulane ID number \_\_\_\_\_

Faculty Advisor Tulane ID number \_\_\_\_\_

**New Primary Minor:** \_\_\_\_\_

**New Secondary Minor:** \_\_\_\_\_

Department Chair Approval \_\_\_\_\_ Date \_\_\_\_\_

Department Chair Approval \_\_\_\_\_ Date \_\_\_\_\_

**Dropping a major/minor/dual degree:**

- I am dropping a previously declared major. List major(s) to drop: \_\_\_\_\_
- I am dropping a previously declared minor. List minor(s) to drop: \_\_\_\_\_
- I am dropping a joint degree. List joint degree to drop: \_\_\_\_\_

**Bring completed form back to Academic Advisor for processing:**

\_\_\_\_\_  
Newcomb-Tulane College Academic Advisor

\_\_\_\_\_  
Date

Mussafer Hall •••• Phone: 1-504-865-5798 •••• www.advising.tulane.edu

Academic Advisor's Initials: \_\_\_\_\_ SFAREGS Update (Curriculum & Field of Study\*): \_\_\_\_\_ SGAADVR update \_\_\_\_\_ Salesforce Adv. Note \_\_\_\_\_

\*If student declares BSM degree, advisor must enter student's admission term as catalog year in SFAREGS "Field of Study" tab.

# **Major/Minor Declaration Form**

## **Major**

A major field of study provides each student the opportunity to explore a single area of inquiry in depth and to gain the self-confidence derived from mastery of a subject. The major must be selected no later than the beginning of a student's fourth semester of college study. *Failure to do so may result in a registration hold.* The selection of a major program also determines the school with which the student will be affiliated. Students may change their majors at any point in their academic careers; students choosing to change their majors should be aware that:

- this action may necessitate a change in school,
- not all previously completed coursework may apply to the newly selected school or major, and
- additional coursework may be necessary to meet the new major requirements

## **Major Advising**

It is the student's responsibility to meet with his/her major advisor when declaring a major and in subsequent semesters. Students should meet with faculty advisors regularly to make sure they are on track for the major, to discuss options for major electives or other courses for future semesters, and to discuss their post-undergraduate plans.

## **Coordinate Major Programs**

Coordinate majors are interdepartmental second majors that are linked to one of the primary majors listed previously. Students must complete all courses for each of the majors.

## **Double Majors**

Newcomb-Tulane College students must have a primary major in the Schools of Architecture, Business, Liberal Arts, Public Health and Tropical Medicine, or Science and Engineering. Any student may also pursue a second major. If the second major is not housed in the primary school, the student does not have to complete the school-specific core of the secondary school. Subject to approval by their advisers, students may also pursue a second major in a professional degree program; however, this option requires completing all degree requirements for the second major and obtaining the professional degree, *i.e.*, B.S.E., B.S.M., B.S.P.H, M.Arch.

## **Minor Component**

Undergraduate students may complete one or more minors. The minor is optional and is designed to provide structure to the study of a secondary field of interest chosen by the student. Students who elect to complete the requirements for a minor must earn a grade-point average of at least 2.000 in courses counting toward that minor. No courses counting toward the student's first minor will count toward the student's second minor. Individual schools or departments may specify the number of credits allowed on major-minor overlap. Students should consult departmental listings for additional information.

## **Dual Degrees**

Tulane University offers the option of obtaining two undergraduate degrees. Newcomb-Tulane College students should refer to the school-specific sections for more information on pursuing dual degrees within the same school and consult with their advisers early in their academic careers. Newcomb-Tulane College students pursuing dual degrees within two schools must complete the Newcomb-Tulane College core curriculum, each school's specific core curriculum, and the major requirements for each degree and at least 150 credits.